



Complete the following before submitting your UCF admission application:

- 45 transferrable college credit hours from a regionally accredited college/university. This may include college credits from an international evaluation.
- Meet English Proficiency requirement. See Step 3 for more information.
- ENC 1101 and 1102, and two math courses at the College Algebra level or higher.

### STEP 1: SUBMIT APPLICATION ONLINE

- Submit the completed [UCF Online Application](#)
- Pay the required non-refundable \$30.00 application fee in U.S. Dollars.

The following deadlines apply to Undergraduate Transfer Students (transferring to UCF from a DirectConnect to UCF Partner College):

|   | Fall<br>(August - December) | Spring<br>(January-May) | Summer<br>(May/June) |
|---|-----------------------------|-------------------------|----------------------|
| Deadline for <i>application and academic documents</i>                          | 1 March                     | 1 September             | 1 January            |
| Deadline for <i>submission of forms and immigration documents to UCF Global</i> | 1 August                    | 1 December              | 1 May                |

### STEP 2: SUBMIT REQUIRED ACADEMIC DOCUMENTS—TRANSFER STUDENTS

Address for submitting transcripts is at the bottom of the page.

- Submit official transcripts from all U.S. and/or regionally accredited post-secondary schools (colleges and universities) attended.
- **Note:** For international post-secondary schools, **course-by-course** transcript evaluations (including translations, if needed) will be required. Transcript evaluations must be completed and sent directly to UCF by one of the following companies:  
World Education Services - [www.wes.org](#) Josef Silny & Associates - [www.jsilny.com](#)
- In order to satisfy the SUS foreign language requirement, you may submit a copy of your international secondary school transcripts to the office of Undergraduate Admissions for review.
- Submit official AP, IB, AICE, CLEP and Cambridge AS/A level score reports for exams taken.

### STEP 3: PROOF OF ENGLISH LANGUAGE PROFICIENCY

International DirectConnect to UCF students may meet this requirement by completing English Composition I and II with a grade of “B” or higher at a DirectConnect to UCF partner state college. For additional information on how to meet this requirement, please visit the [International Applicants](#) page on the Undergraduate Admissions website.

### STEP 4: CHECK YOUR ADMISSION APPLICATION STATUS

- Check the status of your academic and international admission application online through [myUCF](#).
- If you have questions about your academic admission, contact [Undergraduate Admissions](#).
- **NOTE:**
  1. Your application will not be reviewed until all official post-secondary transcripts, international evaluations, and/or official accelerated credit credentials (if applicable) have been received.
  2. Florida BOG Regulation 6.001 (7) authorizes universities to refuse admission to applicants due to past misconduct.

### STEP 5: SUBMIT REQUIRED IMMIGRATION DOCUMENTS (deadlines listed above)

International applicants must submit immigration related documents to the UCF Global mailing address, fax, or email address at the bottom of the page. Please submit the following immigration documents to UCF Global:

- [I-20 Request Form](#)
- Copy of Passport (6 month validity)
- [F1 & J1 Certification of Finances](#) (completed by all students)
- Financial Support Documents (all documents showing sources of funding)
- Dependent Documents (if applicable)
- Copy of F-1 Visa or Notice of Action
- [F-1 International Student Transfer Clearance Form](#)
- Copy of Form I-94 (to print your Form I-94, please visit [www.cbp.gov/I94](#))
- Copy of initial Form I-20 and all other previous Forms I-20
- For additional details, please visit the [UCF Global](#) website

INTERNATIONAL DIRECTCONNECT TO UCF:  
[IDC2UCF@UCF.EDU](mailto:IDC2UCF@UCF.EDU)  
407.582.5500

UCF UNDERGRADUATE ADMISSIONS  
12585 GEMINI BOULEVARD S.  
ORLANDO, FL 32816  
UNITED STATES OF AMERICA  
[ADMISSION@UCF.EDU](mailto:ADMISSION@UCF.EDU)

UNIVERSITY OF CENTRAL FLORIDA  
UCF GLOBAL  
[INTLADMISSIONS@UCF.EDU](mailto:INTLADMISSIONS@UCF.EDU)

4356 SCORPIUS STREET  
(BUILDING GB 139)  
ORLANDO, FL 32816-0130  
UNITED STATES OF AMERICA





**LEARN. CONNECT. CONTINUE.**  
**TRANSFORMING LIVES.**

## **FINANCIAL AID—INTERNATIONAL STUDENTS**

International students studying in the United States on an F1 or F2 student visa, a J1 or J2 exchange visitor visa, or a G series visa are not eligible for federal student aid.

The federal government does not have any specific programs for international students. Information on financial assistance available to international students can be obtained by:

- Visiting the [UCF Office of Student Financial Assistance website](#)
- For other financial support opportunities, please refer to the academic department of your major or visit [Funding Your Education at UCF](#)
- The Office of Student Financial Assistance periodically lists outside scholarship opportunities to non-US citizens online at [www.finaid.ucf.edu](http://www.finaid.ucf.edu)
- To search for external scholarships, please visit [www.internationalscholarships.com](http://www.internationalscholarships.com)

## **INTERNATIONAL STUDENTS RECEIVING PRIVATE LOANS**

Please note that International students must have a valid Social Security Number or an Individual Tax Identification Number (ITIN). Students that are not eligible for a social security number can apply for an ITIN by filing a W-7 with the Internal Revenue Service. The [form](#) and [instructions](#) are located on the IRS website.

Under the section regarding the reason you are submitting the W7 form, you should select the reason that applies to your specific situation. If you are applying for the ITIN only for the loan process, one of the following may be suitable:

- A nonresident alien individual not eligible for a SSN who is required to file a US tax return or who is filing a US tax return only to claim a refund.
- A nonresident alien student, professor, or researcher who is required to file a US tax return, but who is not eligible for an SSN, or who is claiming an exception to the tax return filing requirement.

## **INTERNATIONAL STUDENTS RECEIVING SCHOLARSHIPS**

Awards for international students are subject to NRA tax review by [UCF Global](#) prior to disbursement. Specific IRS forms and immigration documents must be submitted each calendar year (when applicable) to UCF Global:

- Foreign National Information Form
- IRS Form W-8BEN or W-9
- Treaty Paperwork (if applicable)

**Please note:** Not all forms (mentioned above) are applicable to all students receiving awards. Please contact UCF Global to determine which forms apply to you.

Individuals with a Social Security Card must present the card at the time the above forms are completed. If you do not have a Social Security number, please contact UCF Global at 407.823.2337 for assistance in obtaining a valid tax payer number.

UCF Global is required by IRS regulation to either have the above documents on file or to submit them to the IRS in a timely manner. This process may be required for each year a student receives an award.

**Questions? Contact:**  
407.823.2337

